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DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
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AUGUSTA, MAINE
04330

MICHAEL F. KELLY
COMMISSIONER

JAY BRADSHAW, EMT-P
DIRECTOR

**Maine EMS Education Committee
Meeting Minutes
Wednesday, March 11, 1998
Maine EMS Conference Room**

Present: B. Davis, D. Palladino, C. Boehm, P. Plumer, L. Delano, S. Shapleigh, L. Worden,
P. Marcolini, R. Woods, P. Conley

Staff: D. Corning, J. Bradshaw

Guests: J. Regis

I. Call to Order - The meeting was called to order at 9:30 AM.

- a. **Introductions** - Introductions were done around the room, for the benefit of Jeff Regis, the new QI Coordinator from Southern Maine EMS.
- b. **Assign Timekeeper** - Chip Boehm
- c. **Additions/Deletions to Agenda:** None

II. Acceptance of Minutes:

Motion to accept the February 11, 1998, minutes as submitted. (Wood; Warden) Passed 10-0-0

III. Staff Report:

- a. **Adolescent Suicide Project:** Sue O'Halloran at MCD is working on this program which will deal with "gatekeeper" training in adolescent suicide, EMS-C updates, and trauma registry training. The plan is to train approximately 80 EMS providers to be instructors in the program. The courses for instructors will likely be held in late spring, summer, and early fall. The instructors will then be providing 3-4 hour classes to train EMS providers in the issues surrounding adolescent suicide. A great deal of work is expected to be done in the program over the next month, as the actual course content and length are developed.
- b. **Run Report Data Collection:** The number of run sheets produced in Maine has increased significantly, so Maine EMS has begun exploring new ways of data gathering and entry. One method being explored is to have MHIC create a Windows-based run reporting program and make it available to services free of charge to use on a voluntary basis. Discussion of this topic has begun on the MEMS list server on the

Internet. Thoughts and ideas about this should be sent to Jay. The newly formed Data Committee is also taking a look at our long term data gathering needs.

- c. **CISM Training:** The program in Bangor is now scheduled to take place on April 25 & 26.
- d. **SIDS & CISM:** The SIDS Study Group that Jay chaired last fall requested \$50,000 from the Legislature to be used to develop a training program for SIDS and CISM for law enforcement and EMS personnel. The committee of oversight unanimously approved the request. The funding request will now go through the Legislative process to the Appropriations Committee for final action.

IV. Old Business:

- a. **EMS/TC Task Force:** John Fields will be following up with Dick Willis to see about the scheduling of the next meeting. If that is not arranged in the near future, he will contact John Fitzimmons in an attempt to move the process forward.
- b. **EMT-Intermediate:** Southern Maine EMS would like to move ahead with an Intermediate program one way or another. Southern Maine has identified that there is a need in rural areas to utilize some of the skills in the enhanced curricula that has been presented by Liz. An issue was raised that changing the EMT-I level without simultaneously changing the Paramedic level may undermine the paramedics professional credibility and ability to make a living. P. Marcolini reminded us of the process we previously intended to follow, which was to refer it back to the Board and Operations Team to see what direction they wanted us to work in, rather than investing a lot of time and energy in a direction that would ultimately be rejected. The committee agreed to wait for the Board to meet in April to act on our motion from last month, then discuss this in our joint meeting with the Operations Team in April. The Education Committee also selected 4 names to submit to John Fields for participation in the subcommittee, if the Board acts favorably on our motion. The 4 names are Boehm, Plumer, Delano, Shapleigh.
- c. **Preceptor Guidelines:** Chip had prepared a document titled "Preceptor Guidelines" based on our previous work, which provides the framework and "rounds out" the work of this committee. The document was well received, was updated with suggestions at the meeting, and is included with these minutes for review and comment.

MOTION: Distribute the "Field Preceptor Guidelines" as a working draft to the Education Committee for comments, and return for final adoption in May. (Conley; Woods) Passed 10-0-0
Comments can be sent directly to Chip, and he will make appropriate updates to the document for the May meeting. **Hospital**

Preceptor: The consensus of the group gathered today was that the issue of hospital preceptors was adequately covered in our current CBO's, especially since we do not have significant control over hospital preceptors, except by contractual agreements between a training entity and a hospital.

Developing good preceptor skills:

It was decided not to form a subcommittee for this topic since the document Chip had prepared probably addressed the original intent of this issue.

- d. **I/C Program:** A reminder to the regional EMS offices that they were supposed to send information to Dwight by March 1st regarding the direction of the I/C program. The New England Council (NEC) has been reviewing this issue, and at this point is discussing separating the Instructor from the Coordinator modules, thereby teaching an instructor trainer program. Individual states could then develop their own coordinator programs as needed. The NEC has been basing their review of the National Standard Curriculum (NSC) & NEC programs from the perspective of using the NSC as core material, and enhancing it with information from the NEC where needed. At the joint meeting with the Operations Team on April 8 we will have a brainstorming session to discuss issues such as continuing education, certification, separation of instructor from coordinator, etc. Dwight will compile a summary of differences between the NEC and NSC programs

- e **First Responder Program:** The Education Committee reviewed committee minutes from November 1995, February, May 1996, and Board minutes from December 1995. After review, all committee members agreed that the minimum number of hours for a First Responder Course is 40, which includes AED and passive O₂ delivery. CPR is a prerequisite to the course. The committee also discussed the concept of a moratorium on First Responder Courses, which led to the following motion.
MOTION: The Education Committee strongly opposes a moratorium on First Responder Training Programs. (Boehm; Davis) Passed 9-0-0 The committee reviewed the items brainstormed by the Operations Team, and will add the topic "Discuss/review/develop Bridge Course" to our May agenda.
- f **CBO's:** The Committee began a discussion of whether or not clinical time was mandated in specific areas, or whether the CBO's were intended to suggest areas for clinical time, but not mandate time in the listed areas. There was confusion in this area after the CBO's were originally accepted. At the January 1998 meeting the Committee felt the CBO's did mandate at least some time in each of the listed areas. Today's discussion leaned towards no mandated departments. Final discussion was tabled until the May meeting when a greater representation of the Education Committee will hopefully be present.
MOTION: Table final discussion on this topic to the May meeting. (Boehm; Paladino) Passed 8-0-0

V. New Business:

- a. **Distance Learning:** A subcommittee was formed with the goal of reviewing the issues surrounding distance learning and making recommendations to the Board. The subcommittee will consist of Boehm, Plumer, Marcolini, Davis.
- b. **CPR as Course Prerequisite or Part of Courses:** The committee discussed some of the difficulties in Quality Control over students who are CPR trained outside of the EMS system. Many of the regions are now offering/mandating students attend a CPR class as an introduction week before the First Responder of EMT course begins. Some regions allow the student to test out on the first night if they have a current card and can pass a practical and written test. The Education Committee concluded that this is not a curriculum change and does not need our approval, and supports adding a module prior to the First Responder or EMT program as long as there are no changes in curriculum.
- c. **Quorum:** The current quorum for the Committee is 6, but that quorum had been set prior to increasing the Committee to a total of 15 voting positions. A simple majority of the Committee would be 8.
MOTION: The quorum for the Education Committee will be a simple majority. (Palladino; Davis) Passed 4-1-1 (Marcolini - Delano)

Respectfully Submitted,

Dwight Corning